



- 1. To be completed by the prescriber/clinical team for each prescription used.
- 2. Ensure any unused prescriptions are securely returned to storage or Outpatient Dept.
- 3. Ensure you take this form when attending the post room Recorded delivery sticker to be attached.

FP10 prescription number	Patient Name	Hospital Number	Route	Sent to Pharmacy	Posted
Write Yellow Form if this is used, this MUST be sent to pharmacy.			Post or pharmacy	Hospital OnlyControlled DrugUrgentDate & Initials	Attach recorded delivery sticker Date & Initials

Keep completed sheet for 1 year from date of last use Version 1 30th March 2020

